**Hamilton Township Board of Supervisor’s**

**Regular Meeting Minutes**

**Monday, June 5, 2017**

**CALL TO ORDER:**

Meeting was called to order at 7:00 pm by Chairwoman, Stephanie A. Egger.

Stephanie A. Egger then led the meeting with the pledge of allegiance.

Supervisors present were: Stephanie A. Egger, Timothy D Beard III and Ronald L. Weidner. Also present were Solicitor, Ronald Tomasko, from the firm of JSDC Law Offices; Township Engineer, Chad Clabaugh, PE from C. S. Davidson, Inc.; Roadmaster, Jay Livingston; and Assistant Secretary, Shelby Jenkins.

**APPROVAL OF MINUTES:**

Stephanie A. Egger asked if the Supervisors had reviewed the minutes of May 1, 2017 Regular Meeting. Answer was affirmative. Ronald L. Weidner made a **motion** to accept the minutes as submitted. Timothy D Beard III second the motion. Motion carried.

**PUBLIC COMMENTS:** There were no comments.

**OLD BUSINESS:**

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter.

2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines, and glossy newspaper inserts, etc. for the Ronald McDonald House.

3. NOMA Sewer Transition: Tom Beamer reported everything is complete except Ron Tomasko needs to approve final changes to the agreement. Once DEP has the agreement it will take 60 to 180 days. Hoping to have all settled by end of 2017 early 2018

4. Bridge Update: Ronald L. Weidner reported that the agreement for the bridge replacement on Protectory Road and Homes Roads has not been signed yet. Need to get a total on the cost of the bridge repair. Ronald L. Weidner made a **motion** to Table any further action on the bridge till meeting with Paradise Township on total cost. Timothy D Beard III second that motion. Motion carried

5. EBACC: Stephanie A Egger read a letter from Maureen Benton operations manager for the EBACC. Letter stating how grateful they are for the $3,000.00 donation to help towards the roof repairs.

**NEW BUSINESS:**

1. State Police: The Chairwoman read the report received from Pennsylvania State Police. In April there were 28 total calls. Four of which were crime, six crashes, 18 service.

2. Liberty Fire Co. No. 11: The Chairwoman read the report received from Liberty Fire Co. In May there were 18 calls, two in Hamilton Township.

3. United Hook & Ladder Co. No. 33: The Chairwoman read the report received from United Hook & Ladder for May 2017. During the month of May there were 47 calls, four in Hamilton Township.

4. Adams Regional EMS, Inc.: The Chairwoman read the report received from Adams Regional EMS, In April there were 414 calls, Three in Hamilton Township.

 5. Hampton Fire Co. No. 10: The Chairwoman read the report received from Hampton Fire Company for May 2017. During the month of May there were 16 calls, two in Hamilton Township.

6. Stone Bid 2017: The Chairwoman reported that three bids were received for the stone. Discussion was had about the three bids. Ronald L Weidner made the **motion** for Vulcan Materials was the lowest bidder and is to receive the contract, and Timothy D Beard III second the motion with reserves. Motion carried. Letters will be sent out to all the bidders.



7. Community Foundation Scholarship Fund: The Chairwomen read a letter about the Scholarship, and a copy was put on the bulletin board.

8. Pennsylvania 717 area Code: The Chairwoman made mentioned the area code changes. We have posted a copy of the flyer on the bulletin board.

9. Adams County Conservation District: Stephanie A Egger stated that Adams County Conservation District has put out a flyer concerning the Mosquito-borne Disease Control Program. We have posted a copy of the flyer on the bulletin board and you can also pick one upon the front table.

10. Comcast: Xfinity TV services wanted to let you know that WITF-Kids (channels 239/1158) will be added to the limited basic channel lineup on June 1, 2017

11. Bank of America Card: Stephanie A. Egger Contacted Bank America to request information about a late fee on the account. After much time spent on the phone trying to resolve this issue. Bank of America did not show Stephanie A. Egger as a contact person on the account. Timothy D Beard III **motion** that Stephanie A. Egger be appointed authority once again to discuss and to cancel the account. Ronald L Weidner second the motion. Motion carried.

12. Grant Helmstetter: Stephanie A. Egger read a letter from Brandt A. Ensor, MLIS Director of the Jean Barnett Trone Memorial Library of East Belin. Grant Helmstetter was one of two Eagle Scouts with projects happening at the Library. His goal was to beautify the area and make another setting are at Library. Congratulations Grant on a job well done. Timothy D Beard III would like a letter sent from the township to congratulate him on his accomplishment.

13. Penny Boyd: Stephanie A. Egger read letter from Penny asking to have 90 days or more to allow the tenants to find a place to stay. Also this would allow income to come to help pay for the legal fees, taxes and the final resting place for their mother. Ronald L Weidner made a **motion** for 90 days. Timothy D Beard III second motion. Motion carried.

14 Bridge Closure: The Chairwoman reported that the bridge on Green Ridge Road will be closed for necessary repairs for all thru traffic beginning Monday, June 19, 2017 and is scheduled to re-open Tuesday, June 27, 2017

 **PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF**

**ACTIVE PLANS:**

Colby Starner – Wedding Barn, 590 Dicks Dam Road: there is still one outstanding item waiting to be signed which is the HOP. Ronald L Weidner made **motion** to Table till this document is in. Timothy D Beard III second motion. Motion Carried

**COMMITTEE & DEPARTMENT REPORTS:**

1. East Berlin Area Community Center (EBACC) – Torren Ecker not present, no report received.

2. Abbottstown Paradise Joint Sewer Authority – Kevin Moul was not present, no report was received.

3. Parks and Recreation Committee – Ronald L Weidner reported rail trail is at a standstill the board is looking for other options. Meeting next Tuesday night June 13th 2017

4. Emergency Management: Timothy D Beard III reported training was given on Sky Watch. Also reporting card were given out at the training.

5. YATB & Tax Board Reports: Timothy D Beard III stated that on June 6th 2017 there is a meeting about the budget. June 7th meeting on finance.

6. Road Master’s Report – Jay Livingston, Road Master, stated that they have been doing side gutter work, mowing and shop repairs. Stone bid was sent in and is now closed. Black toping on Mill Road total cost was $123,548.73, and there are still some sides to build up on Old Mill Road. We received free millings to help with the side build ups looking for more. Getting price on tire chains, Chemung Supply total cost $1,310.60 and U.S. Municipal total was $1,546.06.

7. COG Report – Jay Livingston reported that electronic recycling was talked about, charter schooling, taxes reforms. EMS funding.

8. East Berlin Joint Authority Report – Ron L. Weidner stated that the water tower beside ACNB was inspected and the cost to have it brought up to OSHA standards is $481,000.00.

9. Finance Committee Report – Brian Campbell stated that there has been no meeting since April the next meeting is in July 25, 2017

10. East Berlin Library – Brian Campbell reported there is a new sitting area out front of the library.

 **Engineer’s Report** – Chad Clabaugh; Township Engineer, from C.S. Davidson presented his report:

SamWill Enterprise, LLC Subdivision (2997.3.02.15)

 June 2017 – CSD has reviewed the plan dated 3-4-17 and issued a letter dated 5-8-17 with 7 comments. CSD received a revised plan last revised 5/30/15 which addresses all comments except the agreement for the stormwater management facilities. – Ron L. Weidner **motion** to table till next month. Timothy D Beard III second. Motion carried

590 Dicks Dam Road (weeding Barn0 (2997.3.04.04)

 June 2017 – Of the 4 conditions of approval, three of them have been addressed. The only outstanding condition of approval in the PennDot HOP.

New Oxford Dollar General (2997.314.01)

 June 2017 – CSD prepared a certification letter for the release of security to New Oxford Dollar General. Timothy D Beard III **motion** to release security. Ron L. Weidner second motion. Motion carried.

SALDO Transfer to NOMA- (299739308300)

June 2016 – At the May P.C. meeting the Planning Commission reviewed the questions about lighting and asked CSD to provide a document that has all the tracked changes shown. CSD is currently working on this document and will review it with the P.C. at the June meeting.

**Solicitor’s Report- Ronald Tomasko, JSDC presented his report.**

David Lease:

Mr. Lease was put in jail on May 25th, and Bankruptcy hearing for David Lease is set for June 8th.

**Zoning Officer’s Report** – PA Municipal Code Alliance Report for May 2017.

Stephanie A. Egger presented the Zoning report: There were 10 zoning permits issued during the month of May.

**MOTION TO PAY THE BILLS:**

Stephanie A. Egger presented the Board with a listing of the May 2017 bills to be approved for General Fund and Route 94 Sewer Fund and State Fund. Ronald L Weidner made a **motion** to approve the bills as submitted. Timothy D Beard III second the motion. Motion passed by unanimous vote.

**PUBLIC COMMENTS:**

**Ann Harman** from 700 Roadwanted to commend Stephanie, Mike, John and Dorry on the election, also Ronald Tomasko and the township for all the hard work on the David Lease issue. Ann also read a letter that she wrote to Judge George about David Lease and she also informed everyone that she wrote a letter of thanks to Judge George after the hearing on May 25th.

**Harold Senter** from Gun Club Road thanked everyone for the hard work done with the David Lease issue.

**SUPERVISOR COMMENTS:**

Ron: Hope all had a good Memorial Day weekend.

Tim: Hope everyone had a good Memorial Day weekend.

 Have a safe July 4th.

 June 17th is the New Oxford Craft and Antique Show.

Steph: Thanked everyone for coming out this evening.

**Meeting Announcements:**

**Next Parks & Rec Committee Meeting – Tuesday, June 13th @ 7:00 pm**

**Next Planning Commission Meeting – Tuesday, June 20th @ 7:00 pm**

**Next Finance Committee Meeting – Monday, July 25th @ 6:30 pm**

**Board of Supervisors Regular Meeting – Monday, July 3rd @ 7:00 pm**

**Adjournment**

Having nothing further to discuss, Ronald L. Weidner made a **motion** to adjourn the meeting at 8:25 pm. Timothy D Beard III second the motion. Meeting adjourned at 8:25 pm.

Minutes taken and transcribed by

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Shelby Jenkins

Assistant Secretary, Hamilton Township