Hamilton Township Board of Supervisor’s

Regular Meeting Minutes

Monday, June 1, 2015

**CALL TO ORDER:**

Meeting was called to order at 7:00 pm by Chairman, Stephanie A. Egger.

Stephanie A. Egger led the meeting in the Pledge of Allegiance to the Flag.

Supervisors present were Stephanie A. Egger, Timothy D. Beard III and Ron L. Weidner. Also present were Solicitor, Cayla Jakubowitz, from the firm of JSDC Law Offices; Township Engineer, Chad Clabaugh, PE from C. S. Davidson, Inc.; Roadmaster, Jay Livingston and Secretary, Deborah Brogan.

Stephanie A. Egger asked if anyone was using a recording device to record this meeting. No one was recording.

**APPROVAL OF MINUTES:**

Stephanie A. Egger asked if the Supervisors had reviewed the minutes from the May 4, 2015 Supervisor’s Meeting. Response was affirmative. Timothy D. Beard III made a **motion** to approve the minutes as submitted. Ron L. Weidner second the motion. Motion carried.

**PUBLIC COMMENTS**: Public comments addressing the agenda items, there were none.

**OLD BUSINESS:**

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter.

2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines, the glossy newspaper inserts, etc. for the Ronald McDonald House.

**NEW BUSINESS:**

1. State Police: Stephanie A. Egger stated that the report for May 2015 was received. There were 36 incidents in Hamilton Township; 6 criminal, 5 collisions and 25 service calls.
2. Liberty Fire Co. No. 11: The Chairman stated that we received the reports for March and April 2015. In March there were 9 calls in Hamilton Township. In April there were 7 calls.
3. United Hook & Ladder Co. No. 33: The Chairman presented the report for April. In April there were 34 incident calls, 2 calls were in Hamilton Township.

4. Hampton Fire Co. No. 10: PJ Trimmer was present for Hampton Fire Co. Stephanie A. Egger stated that for the month of May 2015 they had a total of 20 incidents, 1 was in Hamilton Township.

5. Adams Rescue Mission: Stephanie A. Egger read a letter received from Adams Rescue Mission concerning new recycling changes:

1. As of May 16, 2015, the Adams Rescue Mission will no longer be accepting glass to be recycled. Due to the costly expense of processing the glass, it has become a financial burden that they cannot absorb.

2. They will no longer take electronic recycling (i.e. covered devices, televisions, monitors). DEP issued a General Overview concerning the recycling of covered devices. These items must be taken to a recycling center and cannot be disposed of by individuals. The Chairman stated that the Staples Stores will take the devices. A copy of the “fact sheet” is on the bulletin board.

6. Resolution #2015-52: Stephanie A. Egger stated that action needs to be taken to approve resolution for transferring of $175,000 (one-hundred and seventy-five thousand dollars and no cents) from the General Fund Unallocated Trust to ACNB 13-month CD. This money was transferred to this account last month, being earmarked for future roadwork. A representative from ACNB informed Stephanie A. Egger that we would earn more if we put the funds in a 13-month short term CD, we will earn more interest. Timothy D. Beard III made a **motion** to approve this resolution. Ron L. Weidner second the motion. Motion carried.

7. Adams Regional EMS: Stephanie A. Egger stated that we received an informational flyer about the formation of the new EMS entity. They included a copy of the brochure for the Ambulance Subscription Drive. A copy of the flyer is posted on the bulletin board.

8. MS-4 Report: The Chairman stated that the Municipal-Separate-Storm-Sewer-System

(MS-4) will affect Hamilton Township, with applications being due in September 2017. Municipalities will be required to demonstrate compliance with the Six Minimum Control Measures (MCMs):

1. Public Education and Outreach
2. Public Involvement and Participation
3. Illicit Discharge Detection and Elimination (IDD&E)
4. Construction Site Stormwater Runoff Control
5. Post-Construction Stormwater Mgmt.
6. Pollution Prevention/Good Housekeeping for Municipal Operations

Chad Clabaugh stated that when we get closer to beginning this Report, he will be able to walk us through the process.

9. Healthy Adams County: Stephanie A. Egger stated that Healthy Adams County is looking for a volunteer from our township to attend the 2015 Adams County Community Health Needs Assessment Forum on June 16th. If you would be interested in volunteering and representing our Township, please see Stephanie A. Egger for information.

10. Request for Stone Bid: Stephanie A. Egger stated that we have received a request from Roadmaster, Jay Livingston to submit a bid request for the following:

100 ton No 1 4S Ballast; 1000 ton No 2A 2 Crusher Run; 200 ton No 8 1B’s Aashto; 200 ton No 10 Screenings Aashto; 500 ton No 57 1 ¼ clean; 350 ton Anti-Skid 3/8 PennDot approved.

Ron L. Weidner made a **motion** to approve this request. Timothy D. Beard III second the motion. Motion passed by unanimous vote.

11. DCED Municipal Government Intern Program: DCED has presented a program to help promote the hiring of interns to work at your township through an agreement with PSATS. Stephanie A. Egger went over the requirements for having an intern and stated that she would have projects for him/her to work on. After further discussion, Timothy D. Beard III made a **motion** to go ahead and apply for an intern. Ron L. Weidner second the motion. Motion passed by unanimous vote.

12. Resolution #2015-56: Stephanie A. Egger stated that action needs to be taken to approve Resolution 2015-56 appointing Ann Harman to the Finance Committee. Timothy D. Beard III made a **motion** to approve this resolution. Ron L. Weidner second the motion. Motion carried.

13. Resolution #2015-57: Stephanie A. Egger stated that action needs to be taken to approve Resolution 2015-57 removing Wanda Carbaugh from the Finance Committee. Ron L. Weidner made a **motion** to approve this resolution. Timothy D. Beard III second the motion. Motion carried.

**Is there any other business to come before the Board of Supervisors?** There was none.

**PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF**

**ACTIVE PLANS:** Nothing to discuss.

**COMMITTEE & DEPARTMENT REPORTS:**

1. East Berlin Area Community Center (EBACC) Stephanie A. Egger stated that we are still in need of a volunteer to serve on the EBACC Board.

2. Abbottstown Paradise Joint Sewer Authority – Stephanie A. Egger stated that there was no meeting this past month.

3. Parks and Recreation Board – Tim Wilson of TWP Designs was present. Stephanie A. Egger stated that we received three memos from the Parks & Rec Board, they are as follows:

A memo has been received from Parks & Rec Board requesting approval of the final 10% payment to Tim Wilson Designs.

A memo has been received from Parks & Rec Board requesting the dissolution of the GREATR Committee.

A memo has been received from Parks & Rec Board requesting approval of the Feasibility Study.

Resolution #2015-53: Stephanie A. Egger stated that action needs to be taken to approve Resolution 2015-53, which closes out the Community Conservation Partnership Program grant for the Rails to Trails Project. Timothy D. Beard III made a **motion** to approve this resolution. Ron L. Weidner second the motion. Motion carried.

Resolution #2015-54: Stephanie A. Egger stated that action needs to be taken to approve Resolution 2015-54, to dissolve the GREATR Committee for the Rails to Trails Project. Ron L. Weidner made a **motion** to approve this resolution. Timothy D. Beard III second the motion. Motion carried.

Resolution #2015-55: Stephanie A. Egger stated that action needs to be taken to approve Resolution 2015-55, which moves to approve the submitted Rails to Trails Project Feasibility Study. Timothy D. Beard III made a **motion** to approve this resolution. Ron L. Weidner second the motion. Motion carried.

4. Road Master’s Report – Jay Livingston, Road Master, stated that they have been working on the roads, replacing signs and mowing. They have been looking into solutions and alternatives for the bridge work that needs to be done. We have a meeting scheduled for Monday, 6/8/2015 with Paradise Twp.

5. COG Report – Jay Livingston, Roadmaster, stated that discussions were as follows: Recycling issues, Adams Rescue Mission, Regional EMS and MS-4. The Public Works Committee continues to work on the sign prices; and they had an update on the radio system testing, which is being done in certain areas.

6. East Berlin Joint Authority Report – Ron L. Weidner stated that there was no meeting last month.

7. Finance Committee Report – Brian Campbell stated that there was no meeting last month.

8. East Berlin Library – Pat Campbell – The “What’s Happening Newsletter” with activities and events happening at the library has been posted on the bulletin board. Brian Campbell stated that they are waiting for funds.

**Engineer’s Report** – Chad Clabaugh; Township Engineer, from C.S. Davidson

Chad Clabaugh presented his report to the Board.

1. Pembroke Pointe Farm Riding Stable Land Development Plan: In June 2015 received revised plan and will be reviewed for the June Planning Commission meeting.
2. New Oxford Dollar General: We have had several correspondence with the developer regarding the items that need to be complete prior to release of the financial security and inspection reports are being kept on file. We expect these items to be complete prior to the July Supervisors meeting.
3. Office Expansion: Plans continue to be prepared. A progress report meeting has been scheduled with the Township on June 9th.
4. SALDO Review: C. S. Davidson has draft a list that needs addressed in the next revision of the SALDO. This list will be finalized and presented at the June Planning Commission meeting.

**Solicitor’s Report** – Cayla Jakubowitz, Attorney from the firm of JSDC Law Offices presented her report to the Board.

1. David Lease: On May 12th Mr. Lease made his final installment payment on the attorney’s fees and costs assessed against him in connection with the civil action for injunctive relief on the outdoor boiler/public nuisance matter.
2. David Lease – Sewage issues: A hearing on the Petition for Contempt is scheduled for June 16, 2015 at 1:00 pm before Judge George.
3. JSDC continues to work on several municipal liens for the township.

**Zoning Officer’s Report** – Dale Gettel, PA Municipal Code Alliance

Stephanie A. Egger read the Zoning Officers report. A total of three permits were issued for a fee total of $1,296.75. There were four (4) resolved complaints and violations in May 2015. There are seven (7) current open violations as of June 1, 2015.

**MOTION TO PAY THE BILLS:**

Stephanie A. Egger presented the Board with a listing of the May 2015 bills to be approved for: General Fund $37,563.29 and Route 94 Sewer Fund $21,433.31 and State Fund $5,576.54 and Glabview Fund $439.37. Timothy D. Beard III made a **motion** to approve the bills as submitted. Ron L. Weidner second the motion. Motion passed by unanimous vote.

**PUBLIC COMMENT:**

1. Ann Harman stated that she heard that there were turkey farm development being considered in our township. Stephanie A. Egger stated that no formal applications have been received.

**SUPERVISOR COMMENTS:**

Ron: Ron stated that he was concerned about the costly things that are coming to the township. He worries about where residents are going to find the funds, it’s just too much government. Too many regulations.

Tim: Agrees with Ron concerning the future and what is coming down from Washington. Tim also asked everyone to watch out for the kids, school ends Tuesday.

Steph: Thank you for a positive meeting, we appreciate everyone’s input.

Tim wants to wish Steph a very Happy Birthday.

**Meeting Announcements:**

**Next Parks & Rec Committee Meeting – Tuesday, June 9th @ 7:00 pm**

**Next Planning Commission Meeting – Tuesday, June 16th @ 7:00 pm**

**Next Finance Committee Meeting – Monday, July 20th @ 6:30 pm**

**Board of Supervisors Regular Meeting – Monday, July 6th @ 7:00 pm**

**ADJOURNMENT:**

Having nothing further to discuss, Ron L. Weidner made a **motion** to adjourn at 8:15 pm. Timothy D. Beard III second the motion. Meeting adjourned at 8:15 pm

Minutes taken and transcribed by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Deborah A. Brogan

Secretary Hamilton Township