Hamilton Township Board of Supervisor’s

Regular Meeting Minutes

Monday, May 4, 2015

**CALL TO ORDER:**

Meeting was called to order at 7:00 pm by Chairman, Stephanie A. Egger.

Stephanie A. Egger led the meeting in the Pledge of Allegiance to the Flag.

Supervisors present were Stephanie A. Egger, Timothy D. Beard III and Ron L. Weidner. Also present were Solicitor, Ronald Tomasko, from the firm of JSDC Law Offices; Township Engineer, Chad Clabaugh, PE from C. S. Davidson, Inc.; Roadmaster, Jay Livingston and Secretary, Deborah Brogan.

Stephanie A. Egger asked if anyone was using a recording device to record this meeting. David Richards, 202 Beaver Street, East Berlin, PA 17316 stated that he would be recording a portion of the meeting.

**APPROVAL OF MINUTES:**

Stephanie A. Egger asked if the Supervisors had reviewed the minutes from the April 6, 2015 Supervisor’s Meeting. Response was affirmative. Timothy D. Beard III made a **motion** to approve the minutes as submitted. Ron L. Weidner second the motion. Motion carried.

**PUBLIC COMMENTS**: Public comments addressing the agenda items.

David Richards, 202 Beaver St, East Berlin, PA 17316, asked if the Township had any plans to fix Beaver Street. There is a large dip in the road that needs repair. Stephanie A. Egger stated that this issue was not on the agenda and that the Roadmaster will address this in his report.

**OLD BUSINESS:**

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter.

2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines, the glossy newspaper inserts, etc. for the Ronald McDonald House.

**NEW BUSINESS:**

1. State Police: Stephanie A. Egger stated that the report for April was received. There were

31 incidents in Hamilton Township; 11 criminal, 2 collisions and 18 service calls. Stephanie A. Egger stated that we received an awareness bulletin from the State Police. This was a notice advising citizens to be aware of scams. A copy of the bulletin is posted on the bulletin board.

2. Liberty Fire Co. No. 11: Stephanie A. Egger stated that no reports were received.

3. United Hook & Ladder Co. No. 33: Kevin Moul presented the report for April. In April they had 32 incident calls, 1 was in Hamilton Township. Kevin Moul then stated that he had some Box Card changes that needed Township signature. When leaving the meeting, Kevin Moul handed the report and the Box Cards to the Board.

4. Hampton Fire Co. No. 10: PJ Trimmer was present for Hampton Fire Co. PJ stated that for the month of April they had a total of 32 incidents, 1 was in Hamilton Township.

5. Ken Young, 203 Beaver Street, East Berlin, PA 17316, asked to address the Board. Ken Young asked if there was a reporter present, there was not. David Richards is now recording the meeting. Ken Young spoke of his devotion to the Rails to Trails project. He claimed that he was to be given the Toll Gate House on the corner of Beaver St. & Rte. 194. Ken Young stated that this is a historic house and he doesn’t want to see it demolished. He would like to use this house as a restroom stop for the Rails to Trails project.

6. Water & Septic System Workshop: Stephanie A. Egger stated the Penn State Extension Office is holding a Water & Septic System Workshop on Tuesday, May 19, 2015, from 1:00 -3:00 pm. The workshop will be held at Adams County Extension Office, 670 Old Harrisburg Road, Suite 204, Gettysburg. A flyer is posted on the bulletin board.

7. Liberty Fire Company: The Chairman stated that action needs to be taken to approve the Township EMS Membership at a cost of $200.00. This membership will cover 1-25 employees.

Timothy D. Beard III made a **motion** to approve this membership. Ron L. Weidner second the motion. Motion carried.

8. Lawrence Baker Sheppard Dam: The Chairman stated that a notice has been received that an emergency action plan has been developed for the Lawrence Baker Sheppard Dam. A copy of this “Notice” will be posted on the bulletin board.

9. Adams Co. Library: Stephanie A. Egger stated that notice has been received that the Hanover Public Library will soon begin asking Adams County residents for a $20 donation to the Library. A copy of the notice is posted on the bulletin board. The Chairman asked the residents to remember that there are three other libraries in the area and they may support the library of their choice.

10. **OPENING OF STONE BIDS**: Stephanie A. Egger opened the two (2) sealed bids received for this Stone Bid request. Each bid was read and amounts were totaled as set below. Ronald Tomasko reviewed both documents and stated that they were in order. After discussion and comparison of the bids, Ron L. Weidner made a **motion** to refuse the bids. Timothy D. Beard III second this motion. Motion passed by unanimous vote.



11. Resolution #2015-51: The Chairman stated that we need to take action to approve this resolution to replace Resolution #2009-36, changing the Finance Committee member number from five (5) to three (3). Ron L. Weidner made a **motion** to approve this resolution. Timothy D. Beard III second the motion. Motion carried.

12. Mr. Henry Unger, 134 Springfield Drive, New Oxford, PA 17350, was recognized by the Chairman. Mr. Unger has requested time to address the Board of Supervisors concerning the Route 94 Sewer. Mr. Unger asked the Board if the sewer rates will be going down anytime soon. Stephanie A. Egger replied that at this time we are unable to do so because we still have open debts for the sewer. We have been able to hold the rates to what it is, but it is a struggle. Ron L. Weidner stated that he would like to lower the rates, but, as Stephanie said, we are not in a position to do so. After further discussion, the Chairman thanked them for coming.

13. Stephanie A. Egger stated that the Office will be closed on Wed., May 27th at 1:00 pm.

**PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF**

**ACTIVE PLANS:**

1. William J & Beverly A Smith: Final Sub-Division Plan: The Chairman stated that we have received a letter from the Planning Commission recommending that this plan be approved, pending the setting of lot pins. Ed Mort, GHI Engineers, was present to represent the Smith’s. ED Mort stated that the pins have been placed. The plan copies were presented for signature. Ron L. Weidner made a **motion** to approve the plan as submitted. Timothy D. Beard III second the motion. Motion carried.
2. Donna Bernine; Pembroke Pointe Farm: Stephanie A. Egger stated that we have received a waiver request from Donna Bernine, requesting that the “Public Improvement Security Requirement” be waived for this plan. The Board received a letter from the Planning Commission on 3/17/2015 recommending that this waiver be granted. Ron L. Weidner stated that he is on the Planning Commission and originally recommended approval of this waiver, however after reviewing the ordinance and talking with the Zoning Officer, he has changed his mind. This is a “Final” Stormwater Mgmt. plan and if we approve this and the work is not completed, the township would be responsible to complete the work. Stephanie A. Egger told Mrs. Bernine that she will have to post security bond for this plan. Chad Clabaugh told her the different ways this can be done; he stated that the easiest would be to get a Letter of Credit from her bank. Chad Clabaugh stated that she also needs to have the NPDES permit. Mrs. Bernine said that she has applied for the NPDES permit. Chad Clabaugh told her she would then have to go back to the Planning Commission, get a recommendation from them and then go to the Board of Supervisors.

Ron L. Weidner said that we would put her name on the agenda for the Planning Commission in June. Ron L. Weidner made a **motion** to deny the waiver. Timothy D. Beard III second the motion. Motion passed by unanimous vote.

**COMMITTEE & DEPARTMENT REPORTS:**

1. East Berlin Area Community Center (EBACC): David Richards gave the report for EBACC. He stated that they are working on getting a loan for a new roof. Hamilton Township needs volunteers for representation on the Board.

2. Abbottstown Paradise Joint Sewer Authority – Kevin Moul stated that the next meeting is at the end of the month, so he has nothing to report.

3. Parks and Recreation Board – Virginia Zickafoose was not present. Ron L. Weidner stated that there was nothing to report.

4. Road Master’s Report – Jay Livingston, Road Master, stated that they are working on the roads. They are working on Jacobs Mill Road, Beaver Street & 700 Road. They are also working with Paradise Twp. And the engineers to work on two bridges that are badly in need of repair. They may need to close one of the bridges and replace the other.

5. COG Report – Ron L. Weidner attended the COG meeting. Norris Flowers, from Destination Gettysburg organization, spoke to the COG members. He explained their part in the tourism industry. Commissioner Marty Qually provided information to the group on the upcoming Free WiFi project. They plan to make WiFi available on the square, testing if it helps tourism. They also discussed the EMS Chase Units in Biglerville.

6. East Berlin Joint Authority Report – Ron L. Weidner stated that all is running smoothly. There was no meeting this month.

7. Finance Committee Report – Brian Campbell stated that their meeting was held on April 27th. The township accounts are in good shape. They talked about the bridges and the costs. This is a joint project with Paradise Twp.

8. East Berlin Library – Brian Campbell stated that the USDA approved their plan and they will begin to break ground this summer.

**Engineer’s Report** – Chad Clabaugh; Township Engineer, from C.S. Davidson, presented his report.

1. New Oxford Dollar General: The wearing course has been installed on the cul-de-sac. A few items remain outstanding for the developer to gain full release of the security.
2. Office Expansion: C. S. Davidson has finished the base mapping and has started pulling together the land development plan. They are coordinating the site plan with the architect. A preliminary plan submittal is scheduled for end of May. Chad Clabaugh suggested that they form a committee to go over the plan and details.
3. Home Rd & Protectory Rd Bridges: C. S. Davidson performed a Safe Load Capacity analysis for both bridges and issued reports date 3/25/15.

**Solicitor’s Report** – Ronald Tomasko, Attorney from the firm of JSDC Law Offices, presented his report to the Board: The contempt of Court hearing scheduled on May 1st for David Lease was postponed by Judge George. New hearing will be on 6/16/2015. They continue to work on the municipal liens.

**Zoning Officer’s Report** – Dale Gettel, Commonwealth Code Inspection Services

Stephanie A. Egger read the report submitted by Dale Gettel. There were six (6) permits issued during the month of April.

**MOTION TO PAY THE BILLS:**

Stephanie A. Egger presented the Board with a listing of the April 2015 bills to be approved for: General Fund $80,427.20 and Route 94 Sewer Fund $19,016.86. Timothy D. Beard III made a **motion** to approve the bills as submitted. Ron L. Weidner second the motion. Motion passed by unanimous vote.

**PUBLIC COMMENT:**

1. Mary Beard, Forest Drive, N.O., reminded everyone to get out and vote on the 19th.
2. Ken Young, 203 Beaver St., E.B., asked Ron L. Weidner to look into the damage the Sewer Authority did to his pond. Ron L. Weidner stated that he would.
3. Ann Harman, 700 Road, N.O., why are our cases not being heard. Is the case load that heavy? Ronald Tomasko stated that he has no idea what the case load is, but it couldn’t be that bad.

**SUPERVISOR COMMENTS:**

**Ron:** Thank you for coming. Wants to work on the Bridge Projects.

**Tim:** Thankyou for coming. Please get out and vote for the candidate of your choice on May 19th.

**Steph:** Thank you for coming. On Memorial Day, thank a vet for your freedom and their service.

**Meeting Announcements:**

**Next Parks & Rec Committee Meeting – Tuesday, May 12th @ 7:00 pm**

**Next Planning Commission Meeting – Tuesday, May 19th @ 7:00 pm**

**Next Finance Committee Meeting – Monday, July 27th @ 6:30 pm**

**Board of Supervisors Regular Meeting – Monday, June 1st @ 7:00 pm**

**ADJOURNMENT:**

Having nothing further to discuss, Ron L. Weidner made a **motion** to adjourn at 8:43 pm. Timothy D. Beard III second the motion. Meeting adjourned at 8:43 pm

Minutes taken and transcribed by:

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Deborah A. Brogan

Secretary Hamilton Township