**Hamilton Township Board of Supervisor’s**

**Regular Meeting Minutes**

**Monday, April 3, 2017**

**CALL TO ORDER:**

Meeting was called to order at 7:00 pm by Chairman, Stephanie A. Egger.

Stephanie A. Egger then led the meeting with the pledge of allegiance.

Supervisors present were: Stephanie A. Egger and Ronald L. Weidner. Timothy D Beard III was not present. Also present were Solicitor, Ronald Tomasko, from the firm of JSDC Law Offices; Roadmaster, Jay Livingston; Secretary, Deborah A. Brogan and Asst. Secretary, Shelby Jenkins. Township Engineer, Chad Clabaugh, PE from C. S. Davidson, Inc. was absent.

**APPROVAL OF MINUTES:**

 Stephanie A. Egger asked if the Supervisors had reviewed the minutes the March 6, 2017 Regular Meeting. Answer was affirmative. Ronald L. Weidner made a **motion** to accept the minutes as submitted. Stephanie A Egger second the motion. Motion carried.

**PUBLIC COMMENTS:** There were no comments.

**OLD BUSINESS:**

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter.

2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines, and glossy newspaper inserts, etc. for the Ronald McDonald House.

3. NOMA Sewer Transition: Tom Beamer was present from NOMA. He stated that we received the agreement from Berwick Township. They are working together on the transfer.

4. Bridge update: No one was present; Ronald L Weidner stated that there is nothing to report at this time.

**NEW BUSINESS:**

1. State Police: The Chairwoman read the report received from the State Police. For March 2017 there were a total of 35 Incidents; 8 crashes, 4 criminal incidents3 alarms and 20 other calls.

2. Liberty Fire Co. No. 11: The Chairwoman read the report received from Liberty Fire Co. In March there were 23 calls; one was in Hamilton Township.

3. United Hook & Ladder Co. No. 33: The Chairwoman read the report received from United Hook & Ladder for March 2017. During the month of March there were 41 calls, 3 were in Hamilton Township.

4. Adams Regional EMS, Inc.: The Chairwoman stated that we received no report.

5. Hampton Fire Co. No. 10: The Chairwoman stated that we received their March 2017 report. In March there were 16 incidents and 2 were in Hamilton Township.

6. Joan Stremmel, representative for Community Aide was present. Joan Stremmel presented a bit of history about the purpose of Community Aide. She said that Community Aide would like to place a bin at our location for collection of clothing and shoes. Joan informed the Board that the township will receive 4 cents per pound of clothing. We can also apply for certain grants and we will receive certificates adding up to $350 that we may present to residents as we see fit. They collect everything that has been left at the bin location. Ronald L Weidner stated that he would be okay with the bin being placed here. Stephanie A Egger asked if there was a contract for their services. Joan Stremmel stated that there is a contract and they also provide insurance.

Ronald L Weidner made a **motion** to accept having Community Aide place a bin at our location. Stephanie A Egger second the motion. Motion passed by unanimous vote. Stephanie A Egger will talk to Joan Stremmel about a set-up date.

7. MS-4 Waiver: Stephanie A Egger stated that Chad Clabaugh, Twp. Engineer, informed her that DEP has determined that our Township qualifies for the waiver for the MS-4 Storm/Sewer Project.

8. Resolution #2017-48: The Chairwoman stated that approval is needed to appoint Shelby Jenkins to the position of Asst. Secretary. Ronald L Weidner made the **motion** to appoint Shelby Jenkins to the position. Stephanie A Egger second the motion. Motion Carried.

9. Resolution #2017-49: The Chairwoman stated that approval is needed to move funds in the amount of $15,000 (Fifteen thousand dollars and no cents) from the ACNB 94 Sewer MM Account to BB&T Savings Account for loan payments. Ronald L Weidner made a **motion** to move the funds. Stephanie A Egger second the motion. Motion Carried.

10. Take Back Saturday: The Chairwoman stated that The Collaborating for Youth Program, is sponsoring a Take Back Saturday Event on April 29, 2017 from 10:00 am to 2:00 pm. You can safely dispose of unused or expired prescriptions and OTC (over the counter) medications that you no longer need or that have expired. There are eight (8) locations where Medications may be dropped off. The closest location for our township is in New Oxford, at the Eastern Adams Regional Police Station. A flyer is on the bulletin board and we have some here on the table. Stephanie A Egger stated that if you cannot get to the locations on the sheet, bring your meds to the township office and she will take them to the drop off location for you.

11. The Chairwoman informed the residents that Mr. Jeff Baum of Total Tech Solutions would like to offer a seminar on Internet Basics and Safety at Hamilton Township. The seminar includes basic internet terminology, basic internet concepts, tips and skills to use internet resources and remain as safe as possible while doing so, and things to avoid. Jeff Baum is an experienced technician. He has 15 years’ experience in the field. The class will be held on Wednesday, May 24th, from 6:30 to 8:30 pm. You must register. Sign-up sheet is on the table.

12. Resolution 2017-50: The Chairwoman stated that approval is needed to forward the Sewer Planning Module exception request for the Sheetz Development Plan to DEP for their approval. Ronald L Weidner made a **motion** to approve sending to DEP. Stephanie A Egger second the motion. Motion Carried.

13. Approval is needed for Twp. Engineer Chad Clabaugh of C S Davidson to advertise our

537 updated Plan. Ronald L Weidner made a **motion** to table this decision because the plan is not ready. Stephanie A Egger second the motion. Motion Carried.

14. Ann Harman has asked to address the Board. Anne informed the Board that she and a group of residents wanted to address their concerns about how the township is handling the David Lease issues and all the legal fees.

Jeremy Smith, 303 700 Road, read a letter from Brian Campbell stating that he and the Finance Committee would like to see all this with David Lease come to an end by years’ end.

Keith Traini, 140 Gun Club Road, asked why the court hearings have been cancelled. Attorney, Ronald Tomasko stated that the hearings have been cancelled by the court and the judge.

Tranni asked about the bankruptcy, Attorney Ronald Tomasko stated that we are a creditor and we are protected. His Chapter 13 needs to be approved by the court, that hearing is scheduled for May 2nd. The township is appealing the stay on the court ordered stay of the Sheriff Sale of #1709 Gun Club Road and the contempt of court hearing.

Susie Kaiser, 899 Forest Drive, asked about the liens we have on the Lease property. Stephanie A Egger stated that all was in order. Ronald L Weidner stated that we have done everything legally possible to get David Lease in compliance and solve these problems. The dollar amount is not as high, maybe at $150,000.

Ronald L Weidner asked the residents to raise their hands if they think we should drop everything and just walk away. No one raised their hand or spoke.

Ann Harman stated that she will draft a letter to the courts. She asked if the residents will sign the petition to go along with the letter. All stated affirmative.

**PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF**

**ACTIVE PLANS:** None

**COMMITTEE & DEPARTMENT REPORTS:**

1. East Berlin Area Community Center (EBACC) – Torren Ecker informed the Board of the following:

 a. The roof work will begin in April

 b. East Berlin Boro gave EBACC $50,000 toward the roof. EBACC is to match this amount

 c. They will be hiring a new Operations Manager

 d. April 29 they will have a Yard Sale

Stephanie A Egger stated that in December the Board stated that they would send $3,000 to EBACC towards the roof project. Ronald L Weidner made a **motion** to send this amount. Stephanie A Egger second the motion. Motion Carried.

2. Abbottstown Paradise Joint Sewer Authority – Kevin Moul was not present, no report was received.

3. Parks and Recreation Committee – Jim Dysart was not present. There was no meeting last month. No report.

4. Emergency Management: Timothy D. Beard III was not present. No report was received.

5. YATB & Tax Board Reports: Timothy D. Beard III was not present. No report was received.

6. Road Master’s Report – Jay Livingston, Road Master, Stated that now that the snow is over, they are working on the ditches and pot holes. They have been making repairs to the trucks after all the plowing damages. They will begin work on Old Mill Road.

7. COG Report – Jay Livingston stated that he has no report.

8. East Berlin Joint Authority Report – Ron L. Weidner has no report at this time. They will be having a meeting this week.

9. Finance Committee Report – Stephanie A Egger stated that they have a meeting scheduled for Monday, April 17th at 6:30.

10. East Berlin Library – No report at this time.

**Engineer’s Report** – Chad Clabaugh was absent from the meeting, no report was given.

 **Solicitor’s Report** – Ronald Tomasko, Attorney from the firm of JSDC Law Offices, presented his report:

1. Berwick Township: Attorney, Ronald Tomasko shared that the Berwick agreement was received.
2. David Lease: A Petition for Contempt was filed and a hearing was continued due to Mr. Lease’s Chapter 13 filing.
3. David Lease: Several other issues are pending with Mr. Lease.
4. Municipal liens: Attorney, Ronald Tomasko stated that they continue to work on several municipal liens.

**Zoning Officer’s Report** – PA Municipal Code Alliance Report for March 2017.

Stephanie A. Egger presented the Zoning report: There were 10 zoning permits issued during the month of March.

**MOTION TO PAY THE BILLS:**

Stephanie A. Egger presented the Board with a listing of the March 2017 bills to be approved for General Fund and Route 94 Sewer Fund. Ronald L Weidner made a **motion** to approve the bills as submitted. Stephanie A Egger second the motion. Motion passed by unanimous vote.

**PUBLIC COMMENTS:**

1. Susie Kaiser, 899 Forest Drive, Asked for the rules on residents calling the Township Attorney. Stephanie A Egger stated that they should come through the Township Office.
2. Torren Ecker, 80 Stonybrook Lane, Stated that he thinks the Board and Attorney are doing a great job.
3. Barry Cockley, Berwick Twp., just stated that he was here to observe.
4. Mike Robinson, 210 700 Road, asked if the roads were going to be lined. Ronald L Weidner stated no, this was not arranged. Ronald L Weidner stated that he would come out and look at 700 Road.
5. Jeremy Smith, 303 700 Road, Stated that the Road Crew did a great job plowing the now.
6. Mike Strausbaugh, 770 Forest Drive, would the Township Office issue a statement of the money spent on David Lease. Stephanie A Egger said he would have to submit a Right-To-Know request.
7. Doug Miller, 890 Berlin Road, Mr. Miller advises the Board to proceed with caution with David Lease. Attorney, Ronald Tomasko stated that we are.

**SUPERVISOR COMMENTS:**

Ron: Thank you for coming. We have had many frustrations with David Lease, walking away is not an option. He asks the residents to trust the Board.

Steph: The financial committee will be meeting next week. They will begin to go over the budget for 2018. Stephanie wished all residents to have a Happy Easter.

**Meeting Announcements:**

**Next Parks & Rec Committee Meeting – Tuesday, April 11th @ 7:00 pm**

**Next Planning Commission Meeting – Tuesday, April 18th @ 7:00 pm**

**Next Finance Committee Meeting – Monday, April 17th @ 6:30 pm**

**Board of Supervisors Regular Meeting – Monday, May 1st @ 7:00 pm**

**Adjournment**

Having nothing further to discuss, Ronald L. Weidner made a **motion** to adjourn the meeting at 8:35 pm. Stephanie A Egger second the motion. Meeting adjourned at 8:35 pm.

Minutes transcribed by

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Deborah A. Brogan

Secretary, Hamilton Township