**Hamilton Township Board of Supervisor’s**

**Regular Meeting Minutes**

**Monday, March 6, 2017**

**CALL TO ORDER:**

Meeting was called to order at 7:00 pm by Chairman, Stephanie A. Egger.

Stephanie A. Egger then led the meeting with the pledge of allegiance.

Supervisors present were: Stephanie A. Egger, Timothy D. Beard III and Ronald L. Weidner. Also present were Solicitor, Ronald Tomasko, from the firm of JSDC Law Offices; Township Engineer, Chad Clabaugh, PE from C. S. Davidson, Inc.; Roadmaster, Jay Livingston. Secretary, Deborah A. Brogan was absent.

**APPROVAL OF MINUTES:**

Stephanie A. Egger asked if the Supervisors had reviewed the minutes from the February 6, 2017 Regular Meeting. Two errors on page 1 - #6, added “Planning;” Page 4 under Solicitor #2 corrected OMA to NOMA and noted that the Solicitor did not agree that the document was in order. These corrections were made. Ronald L. Weidner made a **motion** to accept the minutes with these corrections. Timothy D. Beard III second the motion. Motion carried.

**PUBLIC COMMENTS:** There were no comments.

**OLD BUSINESS:**

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter.

2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines, the glossy newspaper inserts, etc. for the Ronald McDonald House.

3. NOMA Sewer Transition: Discussion. Ronald L. Weidner made a **motion** to send a letter to Berwick Township requesting a response by the end of next week. If we do not hear from them, then we will have the Solicitor send a letter. Timothy D. Beard III second the motion. Motion carried.

4. Bridge Update: The Chairwoman stated that approval is needed for the Proposals received from GHI Engineering stating that the language for the bid requests for bridge replacement on Protectory and Home Roads. Projected cost will not exceed $15,000. Chad Clabaugh suggested that we should request billing rates for each proposals. There is no hourly rate, they should provide a fee schedule.

Ronald L. Weidner made a **motion** to approve the proposal for Protectory Road pending receipt of a billing rate (fee schedule). Timothy D. Beard III second the motion. Motion carried.

Ronald L. Weidner made a **motion** to approve the proposal for Home Road pending receipt of a billing rate (fee schedule). Timothy D. Beard III second the motion. Motion carried.

Stephanie A. Egger will send email to Paradise Township with our request.

**NEW BUSINESS:**

1. State Police: The Chairwoman read the report received from the State Police. For February 2017 there were a total of 38 Incidents; 7 crashes, 6 criminal incidents and 25 other incidents.

2. Liberty Fire Co. No. 11: The Chairwoman read the report received from Liberty Fire Co. In February there were 22 calls; 1 were in Hamilton Township.

3. United Hook & Ladder Co. No. 33: The Chairwoman read the report received from United Hook & Ladder for February 2017. During the month of February there were 41 calls, 4 were in Hamilton Township.

4. Adams Regional EMS, Inc.: The Chairwoman read the report for Hamilton Township for the month of February 2017. During February there were 390 calls; 10 calls were in Hamilton Township.

5. Hampton Fire Co. No. 10: No report was submitted.

6. Old Mill Road Bids: Stephanie A. Egger stated that we will open the bids for approval for Old Mill Road. Bids are for placement of 19mm Superpave asphalt on Old Mill Road. Bids have been received from six companies.



After discussion and review of the bids, Ronald L. Weidner made a **motion** to accept the bid from Yohe Paving, Inc. Timothy D. Beard III second the motion. Motion carried. It was noted that Yohe Paving will need to provide Workers Comp Affidavit.

7. Stephanie A. Egger shared a letter of apology from Attorney John Baranski for not being at the Zoning Hearing on February 23rd. This hearing has been re-scheduled for March 23rd. Timothy D. Beard III made a **motion** to accept the letter. Ronald L. Weidner second the motion. Motion carried. It was suggested that the letter be placed on the web-site.

8. Stephanie A. Egger informed the residents and Board that DEP has issued a Drought Declaration change for 17 Counties. The DEP’s Commonwealth Drought Task Force announced that two counties remain in drought warning status, six improve from warning to watch status and eleven improve from watch to normal status. Adams County is now normal status.

9. Stephanie A. Egger announced that Comcast will cease its television programming of the Esquire channel (channel 118, HD channel 834) on March 14, 2017.

10. The Chairwoman announced that Community Aid has requested that they be allowed to place a clothing only bin at our location. Discussion concerned the dumping of things other than clothing. There was also a concern that we are a non-profit org. and this may not be allowed. Community Aide wants to send a representative to talk to the Board. Timothy D. Beard III made a **motion** to have the representative come to the next meeting. Ronald L. Weidner second the motion. Motion carried.

11. The Chairwoman announced that we have received our Liquid Fuels payment for 2017. Liquid Fuels is $133,611.27 plus $10,000 turnback maintenance. Total of 143,611.27. Stephanie A. Egger stated that 20% will be set aside in our equipment fund in the amount of $28,722.25.

12. The Chairwoman stated that Governor Wolf has recently proposed a new Per Capita Tax for Townships who rely solely on Pennsylvania State Police for full time service. The total population of Hamilton Township is 2,542 and the total amount we would be taxed is $63,550.00. We have provided contact numbers for our state representatives, please contact them to express your concerns regarding this new tax.

13. The Chairwoman announced that PennDot will be placing traffic counters at certain locations in our township between March and June 2017. The streets chosen are Short Lane and St. Marys Road. The data will be submitted to the Federal Highway Administration and used in a federal funding allocation formula to determine the amount of money the state receives from the Federal Government.

**PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF**

**ACTIVE PLANS:**

1. Three waiver requests were on the agenda for the Sheetz development plan. However, Sheets did not make a request nor did they make the necessary payments for these waiver requests. Ronald L. Weidner made a motion to table action on these waivers. Timothy D. Beard III second the motion. Motion carried.

2. PennDot Letter: The Chairwoman presented a draft of a letter to be sent to PennDot concerning the Cross Keys Intersection and the Sheetz Subdivision Plan. Chad Clabaugh suggested that this letter be in two parts. Part one should address the issue of the Traffic Impact Study (TIS) stating that at this time we find that all outstanding technical comments of the TIS have been satisfactorily addressed. Part two would address the turn lane stating that we agree it is not necessary to extend the proposed left-turn lane on Route 94 further to the north at this time. Stephanie A. Egger asked that Chad Clabaugh communicate with Deborah A. Brogan to do a corrected letter to be approved and sent to PennDot. Ronald L. Weidner made a **motion** to have a new letter drafted and sent to PennDot. Timothy D. Beard III second the motion. Motion carried.

**COMMITTEE & DEPARTMENT REPORTS:**

1. East Berlin Area Community Center (EBACC) – Torren Ecker presented his report for EBACC. They are due to start the new roof in April. There has been discussion about where the Senior Center will be placed.

2. Abbottstown Paradise Joint Sewer Authority – Kevin Moul was not present, no report was submitted.

3. Parks and Recreation Committee – Ronald L. Weidner stated that they are working on getting the easements. There is nothing new at this time.

4. Emergency Management: Timothy D. Beard III stated that things have been very slow. Training class on hazmat will be held next month.

5. YATB & Tax Board Reports: Timothy D. Beard III stated that they have had not meetings this past month, however, there are four meetings scheduled during March.

6. Road Master’s Report – Jay Livingston, Road Master, stated that they have been cleaning out culverts, taken down a couple of trees, cleaned up places where trees came down, they have been around the township cleaning out drainage areas and just policing the township for any problems.

7. COG Report – Jay Livingston state that they have been discussing the school districts and the on-line and home schooling issues. The costs of these issues have been expensive.

8. East Berlin Joint Authority Report – Ron L. Weidner stated that DEP has been putting pressure on Reading Township to hook up Laughman Bottom and Rife Road Trailer Park to the East Berlin sewer system.

9. Finance Committee Report – Stephanie A. Egger stated that the Finance Committee will be meeting on Monday, April 17th at 6:30 pm.

10. East Berlin Library – Stephanie A. Egger stated that there is nothing new to report.

**Engineer’s Report** – Chad Clabaugh; Township Engineer, from C.S. Davidson presented his report:

1. Sheetz Development Plan: March 2017 – C. S. Davidson issued a comment letter dated 2-16-17 with 62 comments. The plan was discussed and tabled at the February. Planning Commission meeting.

2. Has spoken to the attorney concerning the easements in the back of the Burger King property.

A meeting has been scheduled on March 16th, 10:00 am here at the township.

3. He has not heard anything back from DEP on the MS4 application.

**Solicitor’s Report** – Ronald Tomasko, Attorney from the firm of JSDC Law Offices, presented his report:

David Lease: On February 16, 2017, an inspection of the property took place which demonstrated continuing non-compliance with previous Court Orders. A Petition for Contempt was filed and a hearing should be scheduled by the Court forthwith.

A Sheriff’s Sale of the David Lease property at 186 Gun Club Road is scheduled for March 17, 2017. The Solicitor’s office is waiting on a determination from the Adams County District Court regarding Mr. Lease’s testimony in the proceedings before Judge George and how that compared to Mr. Lease’s previous sworn testimony in other matters for the purposes of a potential perjury charge.

**Zoning Officer’s Report** – PA Municipal Code Alliance Report for February 2017.

Stephanie A. Egger presented the Zoning report: There were 4 zoning permits and 3 other permits issued during the month of February. One vendor permit was issued to sell flowers out of the Cross Keys Diner lot; one banner permit at ACNB Bank; one commercial sign permit at the Burger King. The four zoning permits were for removal of two sheds and replacement of another; a home addition; and two new home construction.

**MOTION TO PAY THE BILLS:**

Stephanie A. Egger presented the Board with a listing of the February 2017 bills to be approved for General Fund and Route 94 Sewer Fund. Timothy D. Beard III made a **motion** to approve the bills as submitted. Ronald L. Weidner second the motion. Motion passed by unanimous vote.

**PUBLIC COMMENTS:**

1. Tony Long made a statement concerning the Community Aid container. He stated that there is a bin at the Cashman’s location. He wants to go on record that he is against the placement of a bin here.

2. Tom Beamer made comments concerning the agreement between Hamilton Township and Berwick Twp. He feels that we should have an informal meeting with both of the attorneys present.

3. Mike Strausbaugh asked if we reached out to Rep. Tallman or Sen. Alloway invited to the meeting to discuss the proposal for the State Police fees. Timothy D. Beard III stated that he has spoken to both of these gentlemen and they are against this tax and will vote as such. Ronald L. Weidner stated that the residents should still notify their reps to give their opinions.

4. Ann Harman asked about the pay received by the supervisors, do they get paid for the meetings? Stephanie A. Egger stated no we do not get paid for the meetings. Ann Harman also stated that she is against the Community Aid bin being placed here.

**SUPERVISOR COMMENTS:**

Ron: Thank you for coming. Within the next couple of weeks we should see the destruction of the Getty Station. Sheetz plans to begin building in the spring.

Tim: Thank you for coming. It’s been a quiet month. All Irishmen should be careful when out celebrating.

Steph: The financial statement for 2016 is almost complete. Stephanie stated that she was informed that there were no findings for the year.

**Meeting Announcements:**

**Next Parks & Rec Committee Meeting – Tuesday, March 14th @ 7:00 pm**

**Next Planning Commission Meeting – Tuesday, March 21st @ 7:00 pm**

**Next Finance Committee Meeting – Tuesday, April 17th @ 6:30 pm**

**Board of Supervisors Regular Meeting – Monday, April 3rd @ 7:00 pm**

**Adjournment**

Having nothing further to discuss, Ronald L. Weidner made a **motion** to adjourn the meeting at 8:20 pm. Timothy D. Beard III second the motion. Meeting adjourned at 8:20 pm.

Minutes transcribed by

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Deborah A. Brogan

Secretary, Hamilton Township