

**Hamilton Township Board of Supervisor's
Regular Meeting Minutes
Monday, December 4, 2017**

CALL TO ORDER:

The meeting was called to order at 7:00 pm by Chairwoman, Stephanie A. Egger.

Stephanie A Egger introduced Jaden Satri from Boy Scout Troop 107 from McSherrystown. Jaden is here tonight working on his communications badge. This is his last badges he needs to reach his rank of Star Scout.

Stephanie A. Egger had Jaden Satri led the meeting with the pledge of allegiance.

Supervisors present were: Stephanie A. Egger, Timothy D Beard III, and Ronald L. Weidner. Also present were Solicitor, Ronald Tomasko, from the firm of Tomasko and Koranda Law; Chad Clabaugh P.E. of C.S. Davison, Inc. Roadmaster, Jay Livingston; and Secretary, Shelby Jenkins.

APPROVAL OF MINUTES:

Stephanie A. Egger asked if the Supervisors reviewed the minutes of November 6, 2017, Regular Meeting. The answer was affirmative. Ronald L. Weidner made a motion to accept the minutes as submitted. Timothy D Beard III second the motion. Motion carried.

PUBLIC COMMENTS: There were no comments.

OLD BUSINESS:

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter. Looking for old or new towels, blankets, and food.
2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines and glossy newspaper inserts, etc. for the Ronald McDonald House. The boxes that you can drop them off are located right in side of the Township door.
3. NOMA Sewer Transition: Chairwoman stated the Township received the approval letter from DEP. The Transfer of the sewer is set to be January 2, 2018.
4. Bridge Update: Jay Livingston and Ronald L. Weidner talked to Paradise Township and Paradise has found a company that will come out and do the core drilling for the two bridges at an estimated cost of \$2, 000.00. A letter will be sent out to Paradise Township for the go ahead to have the company do the core drilling. We requested a copy of the firm's information and estimate. Ronald L Weidner made a motion to have letter sent to Paradise Township. Timothy D. Beard III second the motion. Motion carried.

NEW BUSINESS:

1. State Police: The Chairwoman stated no report was received.
2. Liberty Fire Co. No. 11: The Chairwoman read the report received from Liberty Fire Co there were 16 calls for the month of November which there were none in Hamilton Township.
3. United Hook & Ladder Co. No. 33: Stephanie Egger stated no report was received.
4. Adams Regional EMS, Inc.: Chairwoman Stephanie Egger stated no report received.
5. Hampton Fire Co. No. 10: Chairwoman read the report received by Hampton Fire CO. for the month of November. There was a total of 26 calls, which one was in Hamilton Township. After the report was read PJ Trimmer addressed the Board on the possibility of a merge with East Berlin and Lake Meade. PJ said that the Hampton Fire Company had voted no to merge with them. PJ stated that Hampton Fire Company has also been in talks with United Hook and Ladder # 33 about a merge. Hampton Fire Co. or see if they can keep the fire company as it stands now. After a discussion and many questions have come up PJ invited the Board of Supervisor to a meeting which will held Dec 17th, 2017 at 1 pm at the Hampton Fire Company. He also told the Board that Reading Township and United Hook and Ladder # 33 have also been invited to the meeting so everyone can ask questions and get all the information 1st hand.
6. Stephanie Egger reported from Comcast stating that starting December 20, 2017 prices for certain services and fees will increase on average \$5.00. The letter will be posted on the bulletin board. Also Stephanie Egger read a letter form Comcast that they are offering 42 other channels from other countries. Each channel has its own pricing.
7. Chairwoman Reported that the 2018 budget was out for publication. The budget was voted upon and made a motion to approve the 2018 budget as stands. Timothy D Beard III made motion to approve the 2018 budget. Ronald L Weinder second the motion. Motion carried.
8. Chairwoman Stephanie Egger. Read a letter of recommendation from the Planning Commision to purchase the CSDatum service from C S Davidson, Inc. It was agreed upon to talk to other Townships that are using this program to get more information on the program. Ronald L Weinder made motion to check with other Townships. Timothy D Beard III second the motion. Motion Carried.
9. Stephanie Egger presented the Final Subdivision and Land Development Plan for Sheetz for signatures.
10. Chairwoman presented the PIRMA slate for the annual election of Officers. This election is for a five year term startiung Jaunary 2018. The three candidates running for this postion are Dan Anderson, Nicholas F. Hariak and Nevin Scholl. After reading a small biography about each candidate and a dicussion was had a motion was made to vote for Dan Anderson and Nicholas F

Hariak for office. Ronald L Weinder made a motion to vote for Dan Anderson. Timothy D Bear III second the motion. Motion carried. Ronald L Weinder made a motion to vote for Nicholas F. Hiriak. Timothy D. Beard III second the motion. Motion carried.

11. Stephanie Egger presented Joyce Hamm with a certificate and a gift card for her 32 years of service.

12. Chairwoman present the request from Reading Township for a donation to Hampton Fire Company. After a discussion on what the money is for. Hamilton Township needs to contact Reading Township to get a copy of the quotes for the repairs that need done at Hampton Fire Company. Ronald L Weinder made a motion to contact Reading Township. Timothy D Beard III second the motion. Motion carried.

13. Chairwoman presented Resolution NO. 2017-63 for PA Gaming Control Board. There were three resolutions presented for the Board to look at: PSATS, Pennsylvania Gaming Control Board and Pennsylvania Family Council. The Township Solicitor looked over the resolutions to make sure they were worded correctly. Ronald L Weinder wanted to make sure that if we adopt this resolution that if in the future the Township wanted to change their mind and allow a Casino in the Township there would be no problems. The Township Solicitor stated that they would just have to do another Resolution stated that Township will allow a casino. Ronald L Weinder made a motion to adopt the Resolution from PSATS. Timothy D. Beard III second the motion. Motion carried.

14. Chairwoman presented Resolution NO. 2017-64 that the Board appoint Stephanie Egger as Parliamentarian for the period two years from (2018-2019). Ronald L Weinder made a motion to appoint Stephanie Egger as the Parliamentarian. Timothy D. Beard III second the motion. Motion carried.

15. Stephanie A Egger presented Resolution NO. 2017-65 for approval to advertise and the adoption of the dates for the Hamilton Township meeting and Holiday dates for 2018

Reorganization meeting: Jan 2nd at 6:30 pm
Board of Supervisors: First Monday of each Month at 7:00 pm with the exception of Sept.
Jan 2 Feb 5 Mar 5 Apr 2 May 7 June 4
July 2 Aug 6 Sept.10 Oct 1 Nov 5 Dec 3
Planning Commission Schedule: Third Tuesday of each Month at 7:00 pm
Jan.16 Feb 20 Mar 20 Apr 17 May 15 June 18
July 17 Aug 21 Sept 18 Oct 16 Nov 20 Dec 18
Zoning Hearing Board as needed: Fourth Thursday of each Month at 7:00 pm, except Nov and Dec, is the Third Thursday
Jan 25 Feb 22 Mar 22 Apr 26 May 24 June 28
July 26 Aug 23 Sept 27 Oct 25 Nov 15 Dec 20
Parks and Recreation Board: Second Tuesday of each Month at 7:00 pm
Jan 9 Feb 13 Mar 13 Apr 10 May 8 June 12
July 10 Aug 14 Sept 11 Oct 9 Nov 13 Dec 11
Finance Committee: Fourth Tuesday at 6:30 pm as follows:
Apr 24 July 24 Aug 28 Sept 25 Oct 23 Nov 27
Hamilton Township adopts the following Holidays
New Year's Day Jan 1 Primary Election Day Memorial Day May 28

Independence Day July 4 Labor Day Sept 3 General Election Day Nov 6
Thanksgiving Day Nov 22 Friday after Thanksgiving Nov 23 Christmas Eve December 24
Christmas Day Dec 25

Ronald I Weidner made a motion to approve the advertisement and the adoption of the dates. Timothy D Beard III second the motion, Motion carried.

16. Chairwoman Stephanie A Egger presented the Board with Ordinance NO 2017-137 for sewer service for properties situated within the East Berlin Joint Authority Service Area. Ronald R Weidner made a motion to accept the Ordinance NO 2017-137. Timothy D Beard III second. Motion carried.

17. Chairwoman presented to Board the Adams County Tax Service rates for 2018. Timothy D Beard made a motion to accept sending the rate to Adams County Tax Service. Ronald L Weidner second the motion. Motion carried.

18. Stephanie A. Egger read Resolution NO 2017-66 requesting the move of \$1,000.00 from The Townships account at ACNB to the Townships account at BB&T to pay the Commercial Loan Sewer account. Timothy D Beard III made a motion to move the funds to pay the loan. Ronald L Weidner second the motion. Motion carried.

Other business to come before the Board of Supervisors:

Kevin Moul reported that there will be Box area change for the medic service for Route 194, Brough, and Forest Drive. It will be changing to Hanover Hospital Medic service.

PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF ACTIVE PLANS: No reports

COMMITTEE & DEPARTMENT REPORTS:

1. East Berlin Area Community Center (EBACC) – Torren Ecker announced there are no new plans in the works, but they are looking for a part-time maintenance person. Please contact EBACC if interested. Also their 4th Annual Christmas Festival will be held on December 8th & 9th.

2. Abbottstown Paradise Joint Sewer Authority – Kevin Moul apologized for not being at the last couple meetings. Kevin reported not much going on right now. They did finish the project on Route 194 at the South end of Abbottstown. They expect total remittance for the moving of the sewer lines. They are looking at getting back 100% for the project. Kevin stated they have approved the 2018 budget. They are looking at no increase for the sewer next year. Kevin also stated that they are on the last round of replacing the automatic readers.

3. Parks and Recreation Committee – Ronald L Weidner reported there was no meeting last month. Their next meeting will be held February 2018. Ronald L Weidner made a correction that there was a meeting in November.

4. Emergency Management: Timothy D Beard III reported there was no meeting. Their next meeting will be a meeting sometime in the 1st QTR. Of 2018.
5. YATB & Tax Board Reports: Timothy D Beard III there was no meeting in November and there will be no meeting in December. The next meeting will in January 2018.
6. Road Master's Report – Jay Livingston, Road Master, Still working on the bridges, waiting on Recon to let them know when they can start Winding Lane their time to do this will depend on the weather if it will be this year or next year. They are working on equipment maintance and still doing a little mowing cutting down high weeds.
7. COG Report – Jay Livingston reported was unable to attend the meeting.
8. East Berlin Joint Authority Report – Ron L. Weidner stated nothing new to report, next meeting Thursday December 7, 2017
9. Finance Committee Report – Brian Campbell reported that the Township Financials are good. The 2018 budget was approved.
10. East Berlin Library – Brian Campbell, asked that everybody keep the library in mind when making donations; the East Berlin Library is in need. Their budget is close to $\frac{3}{4}$ of a million dollars.

Engineer's Report – Chad Clabaugh presented C S Davidson Inc. report:

Howe, Connie, and Barry – Subdivision (2997.3.08.12)

- Dec. 2017 – CSD issued a comment letter dated 11-21-17 with 9 comments. The plan was reviewed by the P.C. at their Nov. meeting and tabled due to outstanding comments.

Sheetz (2997.3.19.17)

- Dec. 2017 – CSD attended a meeting with Township staff and has determined that all conditions of approval have been met. The plans can now be forwarded for supervisors' signatures and recording.

Herman Subdivision (2997.3.08.11)

- Dec. 2017 – CSD reviewed the revised plan dated 10-11-17 and issued a letter dated 11-21-17 with 3 comments. The formal decision needs to be provided from the Zoning Hearing's Attorney prior to the plan being forwarded to the Supervisors for their approval.

Sewer Transfer to NOMA – (2997.6.37.00)

- Dec. 2017 – A letter was received from Penn DOT dated 11-14-17 which approved the 537 special study. The 4 comments included on the approval letter are standard items that will need to be addressed where applicable by NOMA during construction of the conversion. It is our understanding that all flow will be officially transferred from Berwick to NOMA on December 31, 2017, and starting on January 1, 2018 NOMA will take full ownership of the public sewer system in Hamilton Township.

CSDatum

- Dec. 2017 – CSD presented its CSDATUM software program at the November Planning Commission Meeting.

Stephanie A Egger reported that the Township received the approval from DEP for Ricky Herman subdivision. Stephanie also stated that Sheetz has picked up their building permits and they may break ground in December.

Solicitor's Report- Ronald Tomasko, Tomasko, and Koranda Law presented his report.

Ronald Tomasko reported that he was at argument in front of Judge Wagner on the UCC issues for 186 Gun Club Road. Judge Wagner indicated from the bench, that he agreed with me that the current code should apply to 186 Gun Club Road. Just waiting for confirming order. Along the same lines David Lease filed an appeal from the advance determination from the Zoning Hearing Board. Ronald has stated they have a call on December 13th on this matter. Ronald stated that collection efforts for fees and cost on Judge Georges order on the most recent contempt case. He stated that they are looking into his banking accounts to see if there is enough money. If there is not that they will have to go after one of the properties.

Scott Weaver, Zoning Officer's Report – Stephanie A. Egger read the report from Pennsylvania Municipal Code Alliance, Inc. For the Month of November, there were two permits issued.

MOTION TO PAY THE BILLS:

Stephanie A. Egger presented the Board with a listing of the November bills to be paid for General Fund, and Route 94 Sewer. Timothy D Beard III made a motion to approve the bills as submitted. Ronald L Weidner second the motion. Motion carried.

PUBLIC COMMENTS:

Torren Ecker commented that the transfer of the sewer will make a lot of the residents happy

Michael Strausbaugh wanted to thank the Board of Supervisors for sending him to the Supervisors training.

Harold Senter asked Chad Clabaugh about the Barry Howe Subdivision. Harold wanted to know how Barry Howe was going to sub-divide. Chad stated that right now he is doing 4 subdivision lots but he may do fewer lots. This may change do to the requirements has to do for the stormwater management and the on-lot sewer system.

SUPERVISOR COMMENTS:

Ron: Merry Christmas and Happy New Year. Thank everyone for coming.

Tim: I would like to thank the Financial Committee for doing the budget. Wishing everyone a Merry Christmas and Happy New Year. Also wanted to Thank Joyce Hamm for all you have done through the years.

Steph: Merry Christmas to all of you. Thank you for allowing me to serve you the last 12 years. Hope I have made a difference.

Meeting Announcements:

Next Parks & Rec Committee Meeting – Tuesday, February 13th @ 7:00 pm

Next Planning Commission Meeting – Tuesday, December 19th @ 7:00 pm

Next Finance Committee Meeting –Tuesday, April 24th @ 6:30 pm

Board of Supervisors Regular Meeting – Tuesday, January 2nd @ 7:00

Reorganization meeting January 2nd @ 6:30 pm

Auditors meeting Wednesday January 3rd @ 6:30 pm

Adjournment

Having nothing further to discuss, Ronald L. Weidner made a motion to adjourn the meeting.

Timothy D Beard III seconds the motion. Meeting adjourned at 8:25 pm.

Minutes were taken and transcribed by

Shelby Jenkins
Secretary, Hamilton Township