

**Hamilton Township Board of Supervisor's  
Regular Meeting Minutes  
Monday, November 6, 2017**

**CALL TO ORDER:**

The meeting was called to order at 7:00 pm by Chairwoman, Stephanie A. Egger.

Stephanie A. Egger then led the meeting with the pledge of allegiance.

Supervisors present were: Stephanie A. Egger, Timothy D Beard III, and Ronald L. Weidner. Also present were Solicitor, Ronald Tomasko, from the firm of Tomasko and Koranda Law; Roadmaster, Jay Livingston; and Secretary, Shelby Jenkins. Absent was Chad Cloughbaugh P.E. of C.S. Davison, Inc.

**APPROVAL OF MINUTES:**

Stephanie A. Egger asked if the Supervisors reviewed the minutes of October 2, 2017, Regular Meeting. The answer was affirmative. Ronald L. Weidner made a motion to accept the minutes as submitted. Timothy D Beard III second the motion. Motion carried.

**PUBLIC COMMENTS:** There were no comments.

**OLD BUSINESS:**

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter. Looking for old towels, blankets, and food.
2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines and glossy newspaper inserts, etc. for the Ronald McDonald House.
3. NOMA Sewer Transition: Chairwoman stated that they are still waiting on paperwork from DEP.
4. Bridge Update: Jay Livingston and Ronald L. Weidner meet with Conewago Contractors about setting up to do some core drilling to see what can be done with the bridges and the cost of the drilling.

**NEW BUSINESS:**

1. State Police: The Chairwoman read the report received from the PA State Police for the month of September. There were three crashes, four crime and 12 service calls for a total of 19 calls in Hamilton Township. Chairwoman also reports for the month of October there were three criminal, seven crashes, and 14 service calls for a total of 24 calls in Hamilton Township. Then Stephanie Egger introduced the new Commander of the PSP barracks of Gettysburg, Lt. Matthew Nickey. He had a brief discussion with the residents.

2. Liberty Fire Co. No. 11: The Chairwoman read the report received from Liberty Fire Co there were 36 calls for the month of October one in Hamilton Township. Liberty EMS reported in the month October there were 92 calls, which ten were in Hamilton Township.
3. United Hook & Ladder Co. No. 33: Stephanie Egger read the report received from United Hook and Ladder Co # 33 for the month of September. United Hook and Ladder Co #33 had a total of 69 calls which seven were in Hamilton Township. Stephanie also reported for the month of October there were 55 calls five which were in Hamilton Township.
4. Adams Regional EMS, Inc.: Chairwoman Stephanie Egger reported that Adams Regional EMS Inc. had a total of 469 calls for the month of September which 12 calls were in Hamilton Township. Stephanie Egger also read a report for the month of October which 450 they had a total of 450 calls which 11 were in Hamilton Township.
5. Hampton Fire Co. No. 10: Chairwoman read the report received by Hampton Fire CO. for the month of October. There was a total of 30 calls, which four were in Hamilton Township.
6. Stephanie Egger read a letter from Xfinity stating that they have recently discovered they are providing you with channels that are not part of your current Xfinity TV subscription, including Teen Nick. Unfortunately, these channels were added in error, and they wanted to let us know that as of October 19, 2017, the channels will no longer be included in your channel lineup. Please note you have not been charged for these extra channels.
7. Chairwoman read a letter from the Adams County Office for the Aging, Inc. thanking Hamilton Township for their donation of \$1,000.00 to their agency.
8. Stephanie Egger received a letter from the East Berlin Memorial Library thanking Hamilton Township for the generous gift of \$2,000.00 to help with their 2016-2017 annual Fund Drive.
9. Chairwoman Stephanie Egger read a thank you card from The Adams County SPCA thanking Hamilton Township for the donation of \$1,200.00 to help provide for the homeless and unwanted pets that find their way to the SPCA and are waiting for their forever home.
10. Stephanie Egger received from EBACC (East Berlin Area Community Center, Inc.) a thank you letter for the donation of \$2,500.00 to help with their many services that they provide to the community.
11. Chairwoman reported that two sealed bids were submitted for the work to be done on Winding Lane. Both bids were opened at the meeting. The first bid opened was from E.J. Breneman, LLC their total bid amount is \$36,400.00. The second bid that was received was from Recon Construction Servics, Inc. their bid amount is \$30,290.00. With the Two bids opened and a discussion was had Recon Construction was awarded the bid. Ronald L. Weidner made a motion to approve the bid for Winding Lane. Timothy D Beard III second the motion. Motion carried.

12. Chairwoman Stephanie Egger presented a request from Hampton Fire Company using the worker's comp percentages as a means of computation for additional funding. The report was generated by Reading Township. After a discussion, the request was tabled until the December meeting. Ronald L. Weidner made a motion to table till the December meeting. Timothy D Beard III second the motion. Motion carried.

13. The meeting was recessed to hold a hearing reamendment of Ordinance # 150-113.B. Chairwoman recessed the Board meeting for the hearing. No one from the public had any questions or comments for the hearing of the Agri-sign Ordinance. Timothy D Beard III made a motion to adopt the Agri-sign Ordinance. Ronald L. Weidner seconds the motion. Motion carried. The board meeting was reconvened.

<b>Sign Type</b>	<b>Maximum Number of Signs</b>	<b>Maximum Sign Area</b>	<b>Minimum Setback from ROW</b>	<b>Maximum Height</b>	<b>Districts Permitted</b>	<b>Other</b>
Signs Identifying name and entrance of agri-tourism enterprises	1 monument or freestanding at each principal entrance	50 s.f. /side Max. 2 sides	Up to but not within ROW. No sign shall be located within a clear sight triangle	6 ft. measured to top of sign structure	AP, RR, RC, MU	Maximum 60° spread between sign faces. Max. 3:1 structure to sign area ratio.

14. Chairwoman presented Sheetz Inc.// Getty Corp Stormwater Management Practice Agreement for approval. Ronald L. Weidner made a motion to accept the Stormwater Management Practice Agreement for Sheetz. Timothy D Beard III second the motion. Motion carried.

15. Stephanie Egger didn't present the Final Plans for Sheetz to the Board of Supervisors for their signatures pending approval. Waiting for Chad Clabaugh to look over the final plan to make comments that all conditions are met before it goes in front of the Board of Supervisors for signatures.

16. Chairwoman Stephanie Egger presented Strickler Signs Operation and Maintenance agreement, Stormwater Management Practices, Declarations of Easements, Covenants and Conditions for approval. Ronald L. Weidner made a motion to accept the Operation and Maintenance Stormwater Management Practice. Timothy D Beard III second the motion. Motion carried.

17. Chairwoman made note that the recording of the Sam Will Inc./ Stricker Declaration of Easements, Covenants, and Conditions. Ronald L. Weidner made a motion to have recorded. Timothy D Beard III second the motion. Motion carried.

18. Stephanie Egger presented the Board with a request from the Planning Commission to have the township solicitor Ronald Tomasko, review Articles 7 and 8 of chapter 120 Subdivision and Land Development. Ronald L. Weidner made a motion to have Ronald Tomasko review. Timothy D Beard III second the motion. Motion carried.

19. Chairwoman presented a recommendation from the Planning Commission to have C S Davison, Inc. present their program that helps keep track of all subdivision plan, and maintenance keeping. Ronald L. Weidner made a motion to have C S Davison present their program. Timothy D Beard III second the motion. Motion carried.

20. Stephanie Egger presented the 2018 budget to be put out for advertisement, after discussion. Ronald L. Weidner made a motion to have the 2018 budget advertised. Timothy D Beard III second the motion. Motion carried.

21. Chairwoman Stephanie Egger presented the Sewer Module for Barry and Connie Howe to be signed and forward to DEP. Timothy D Beard III made a motion to sign and forward to DEP. Ronald L. Weidner second the motion. Motion carried

22. Chairwoman presented Ordinance NO. 2017-137 for RT 194 Sewer to go out for advertising. Ronald L. Weidner made a motion for the RT 194 Sewer to be advertised. Timothy D Beard III second the motion. Motion carried.

**Other business to come before the Board of Supervisors:**

**PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF ACTIVE PLANS:**

**COMMITTEE & DEPARTMENT REPORTS:**

1. East Berlin Area Community Center (EBACC) – Torren Ecker announced that the EBACC Christmas Bazaar will be held on December 2<sup>nd</sup> and The Christmas Festival will be held on December 8<sup>th</sup> and 9<sup>th</sup>.
2. Abbottstown Paradise Joint Sewer Authority – Kevin Moul was not present, no report was received.
3. Parks and Recreation Committee – Ronald L Weidner reported at last month meeting they talked about the Rail Trail and also about donations to the Cross Keys Community Park. Ronald stated that Jim Dysart had passed away and that there are two open positions on the committee.
4. Emergency Management: Timothy D Beard III reported there was no meeting for the month of October and probably would not be a meeting in the month of November.

5. YATB & Tax Board Reports: Timothy D Beard III reported they have approved the 2018 budget. Also that they are working on new bids for the roof and safety glass work that needs to be done.
6. Road Master's Report – Jay Livingston, Road Master, reported that they still are mowing, and tree trimming. They have met with Paradise Township about the bridge work. The bins are filled and ready for snow.
7. COG Report – Jay Livingston reported Arms service would like everyone to be a member.
8. East Berlin Joint Authority Report – Ron L. Weidner reported that everything is going well. Hamilton Township is working on an Ordinance with the East Berlin Joint Authority for the RT 194 Sewer.
9. Finance Committee Report – Brian Campbell reported the 2018 budget has been approved.
10. East Berlin Library – Pat Campbell, nothing new to report.

**Engineer's Report** – Stephanie Egger presented C S Davidsons, Inc. report:

Howe, Connie, and Barry – Subdivision (2997.3.08.12)

- CSD reviewed the plan dated 7-26-17 and will be providing a comment letter for consideration at the November P.C. meeting.

SamWill Enterprise, LLC Subdivision (2997.3.02.15)

- Nov. 2017 – The stormwater agreement has been signed and is ready for approval. This satisfies the final condition of approval. After the stormwater agreement is approved, the plan and both agreements can be recorded.

SALDO Review – (2997.9.08-.00)

- Nov. 2017 – The Twp. Staff provides a few examples of Mobil Home Park Ordinances for review by the P.C. CSD also recommended that the remaining sections of the ordinance be reviewed by the Solicitor.

Sewer Transfer to NOMA – (2997.6.37.00)

- Nov. 2017 - The agreement to terminate the connection to Berwick has been approved. The agreement to connect to NOMA has been approved. The special Study to amend the 537 Plan has been prepared and was made available for a 30 day public comment period. The special study was submitted to DEP and at continues to be under review by DEP. CSD has had some relatively minor correspondence with DEP regarding the PNDI/PHMC search.

**Solicitor's Report- Ronald Tomasko, Tomasko, and Koranda Law presented his report.**

Ronald Tomasko reported that the David Lease was found in contempt of court and owes Hamilton Township \$ 10,327.83. David lease has not filed an appeal for the Zoning Hearing Board meeting that was held on August 24<sup>th</sup>, 2017 On November 27<sup>th</sup>, 2017 David Lease will go before Judge George for construction code appeal.

**Zoning Officer's Report** – Stephanie A. Egger read the report from Pennsylvania Municipal Code Alliance, Inc. For the Month of October, there were nine permits issued.

**MOTION TO PAY THE BILLS:**

Stephanie A. Egger presented the Board with a listing of the October bills to be paid for General Fund, and Route 94 Sewer. Ronald L Weidner made a **motion** to approve the bills as submitted. Timothy D Beard III second the motion. Motion carried.

**PUBLIC COMMENTS:**

- Ann Harman – Judy Roche ran the New York Marathon in three hours and 24 min. She then qualified for the Boston Marathon.
- Mike Strausbaugh – Have a good night and get out to vote.

**SUPERVISOR COMMENTS:**

Ron: Happy Thanksgiving everyone, also get out and vote.

Tim: Come out and vote no matter what party you are. November 11<sup>th</sup> is Veterans Day, Say thank a Veteran.

Steph: Come out and vote, 100th-year ACATO conference is this Wednesday night. Don't forget to hug a Vet. Happy Thanksgiving.

**Meeting Announcements:**

**Next Parks & Rec Committee Meeting – Tuesday, November 14th @ 7:00 pm**

**Next Planning Commission Meeting – Tuesday, November 21st @ 7:00 pm**

**Next Finance Committee Meeting –Tuesday, November 28th @ 6:30 pm**

**Board of Supervisors Regular Meeting – Monday, December 4th @ 7:00**

**Adjournment**

Having nothing further to discuss, Ronald L. Weidner made a motion to adjourn the meeting. Timothy D Beard III seconds the motion. Meeting adjourned at 8:10 pm.

Minutes were taken and transcribed by

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Shelby Jenkins  
Secretary, Hamilton Township