Hamilton Township Board of Supervisor’s

Regular Meeting Minutes

Monday, November 2, 2015

**CALL TO ORDER:**

Meeting was called to order at 7:00 pm by Chairman, Stephanie A. Egger.

The Chairman led the meeting in the Pledge of Allegiance to the Flag.

Supervisors present were Stephanie A. Egger, Timothy D. Beard III and Ron L. Weidner. Also present were Solicitor, Ronald Tomasko, from the firm of JSDC Law Offices; Township Engineer, Chad Clabaugh, PE from C. S. Davidson, Inc.; Roadmaster, Jay Livingston and Secretary, Deborah Brogan.

**APPROVAL OF MINUTES:**

Stephanie A. Egger asked if the Supervisors had reviewed the minutes from the October 5, 2015 Supervisor’s Meeting. Response was affirmative. Timothy D. Beard III made a **motion** to approve the minutes as submitted. Ron L. Weidner second the motion. Motion carried.

**PUBLIC COMMENTS**: Public comments addressing the agenda items, there were none.

**OLD BUSINESS:**

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter.

2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines, the glossy newspaper inserts, etc. for the Ronald McDonald House.

3. Update of the NOMA Sewer: The Chairman stated that Berwick Twp. is forming a committee to look into the feasibility of selling the sewer plant. Other than this, there has been no activity.

4. Gun Ordinance Update: Stephanie A. Egger stated that there has been no activity on this ordinance.

5. Garage Expansion: The Chairman stated that all is going well with the construction. Ron L. Weidner stated that it was moving along a bit slow, but we want quality.

**NEW BUSINESS:**

1. State Police: Stephanie A. Egger stated that the report for October 2015 was received. There were 35 incidents in Hamilton Township; 6 criminal, 8 collisions and 21 service calls.

2. Liberty Fire Co. No. 11: Stephanie A. Egger presented the report for October 2015. In October there were 61 incidents 7 were in Hamilton Township.

3. United Hook & Ladder Co. No. 33: The Chairman presented the report for October 2015. There were 45 incidents, 7 were in Hamilton Township.

4. Adams Regional EMS: No report was received.

5. Hampton Fire Company: The Chairman presented the report for September 2015. There were 23 incidents, 1 was in Hamilton Township.

6. Propane Bid: The Chairman stated that action needs to be taken to approve the Propane Bid. Five (5) bid requests were sent out on 9/1/15; we only had one response from our current Propane provider, Mason’s Propane Service. After review of the quote, Ron L. Weidner made a **motion** to accept the bid from Mason’s Propane Service. Timothy D. Beard III second the motion. Motion passed by unanimous vote.

7. Resolution #2015-62: The Chairman stated that action needs to be taken to approve Resolution #2016-62 to transfer funds in the amount of $15,000.00 (fifteen thousand dollars and no cents) from the ACNB 94 Sewer MM Account to the Susquehanna Commercial Loan Account. Timothy D. Beard III made a **motion** to approve the transfer of funds. Ron L. Weidner second the motion. Motion passed by unanimous vote.

8. Comcast: Stephanie A. Egger stated that we have received notice from Comcast stating that they are making some channel changes. This notice is on the bulletin board.

9. 2016 Budget: Stephanie A. Egger stated that action needs to be taken to approve the budget for advertisement and public comment. Copies of the budget will be available in the Township Office. The advertisement will be placed in the paper for at least 20 days. Adoption of the 2016 Budget will be done at the December Board of Supervisors meeting.

Brian Campbell, chairman of the Finance Committee, stated that we have had no tax increase in 9 years. We have a very solid budget. Timothy D. Beard III thanked the Finance Committee for work well done.

Ron L. Weidner made a **motion** to approve the budget for advertisement. Timothy D. Beard III second the motion. Motion passed by unanimous vote.

**PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF**

**ACTIVE PLANS:** There was nothing to discuss.

**COMMITTEE & DEPARTMENT REPORTS:**

1. East Berlin Area Community Center (EBACC) The Chairman stated that no report was received and no representative is present.

2. Abbottstown Paradise Joint Sewer Authority – The Chairman stated that no report was received and no representative is present.

3. Parks and Recreation Board – Ron L. Weidner stated that they are putting together a letter to send to the landowners. They want to schedule a meeting to talk to each of them about the land easements.

4. Emergency Management: Timothy D. Beard III stated that the use of the new radios was discussed. Timothy D. Beard III gave a list of the improvements we should see with the new system which will make the county more effective. At the YATB meeting, they ratified the 2016 budget.

5. Road Master’s Report: Jay Livingston, Road Master, stated that the work on Beaver Street is complete. The bridges project is still moving forward. They have been helping with the work on the garage expansion. They have been mowing, replacing signs and fixing potholes mostly on the dirt roads.

6. COG Report – Stephanie A. Egger stated that there were several State Representatives in attendance. There was discussion concerning the state budget and property taxes. There was discussion on the fire tax and that all municipalities are encouraged to participate. Stephanie A. Egger stated that they also talked about the recycling problems, tax exemptions, minimum wages, radar for the local police force and well standards.

7. East Berlin Joint Authority Report – Ron L. Weidner stated that they had a special meeting to discuss the selling or leasing of the sewer plant. Ron L. Weidner stated that there are about seven (7) outfits out there that are wanting to purchase plants. They have been urged to put the plant up for bid and see what happens.

8. Finance Committee Report – Brian Campbell stated that he had nothing further to add.

9. East Berlin Library – The Chairman stated that no report was received and no representative is present.

**Engineer’s Report** – Chad Clabaugh; Township Engineer, from C.S. Davidson, presented his report to the Board. Activity was as follows:

1. Robert Myers – Subdivision – C. S. Davidson reviewed the plan dated 9/28/2015 and issued a letter dated 11/2/2015 with 10 comments. C. S. Davidson has also had communication with the Twp. Zoning Officer regarding zoning compliance for the sub-division. The plan will be presented at the November Planning Commission meeting.

2. C. Harman, 484 Brough Road – C. S. Davidson reviewed the planning module and issued a comment letter dated 10/20/2015 intended to advise the Planning Commission. The planning module application was received at the October Planning Commission meeting and tabled due to outstanding concerns.

3. C&S Wholesale Grocers – C. S. Davidson issued a letter recommending approval of the as-built plan and continues to correspond with the solicitor’s office regarding the release of security.

4. SALDO Review – C. S. Davidson prepared a revised SALDO dated 10/20/2015 and presented the updates to the Planning Commission at their October meeting. The county planning office will be offering language to insert into the lighting section.

**Solicitor’s Report** – Ronald Tomasko, Attorney from the firm of JSDC Law Offices presented his report to the Board. Activity was as follows:

1. 94 Motors – Measures are needed to bring the property into compliance. Rt. 94 Motors has not been compliant and the Township BCO will be seeking an administrative search warrant for a follow-up inspection.

2. Issues with Mr. David Lease are still being handled.

3. Continues to work on municipal liens and collections.

**Zoning Officer’s Report** – PA Municipal Code Alliance - The Chairman stated that the PA Municipal Code Alliance Zoning Officer’s report was received. Stephanie A. Egger read the report.

**MOTION TO PAY THE BILLS:**

Stephanie A. Egger presented the Board with a listing of the October 2015 bills to be approved for: General Fund $50,657.67 and Route 94 Sewer Fund $9,985.35 and the State Fund is $9,964.98. Timothy D. Beard III made a **motion** to approve the bills as submitted. Ron L. Weidner second the motion. Motion passed by unanimous vote.

**PUBLIC COMMENTS:**

PJ Trimmer, 3892 Carlisle Pike, stated that the radios are all working well for the police. There have been problems with the merger of existing radios with the fire depts.

Mary Beard, 350 Forest Dr., please remember to get out and vote tomorrow.

Gary Dull, 370 Winding Lane, stated that Winding Lane is in need of repair. Stephanie A. Egger stated that they are aware of the need and repair is in the overall plans. Repair may be done in sections.

**SUPERVISOR COMMENTS:**

**Ron:** Thank you for coming and hopes everyone hada nice Halloween.

**Tim:** Asked everyone to get out and vote tomorrow; enjoy the nice weather we are having and thank you for coming.

**Steph:** Thank you for coming. Remember that Nov. 11 is veterans Day; Nov. 18th is the ACATO Conference at SAVES and please have a very Happy Thanksgiving.

**Meeting Announcements:**

**Next Parks & Rec Committee Meeting – Tuesday, November 10th @ 7:00 pm**

**Next Planning Commission Meeting – Tuesday, November 17th @ 7:00 pm**

**Next Finance Committee Meeting – January 2016**

**Board of Supervisors Regular Meeting – Monday, December 7th @ 7:00 pm**

**Adjournment**

Having nothing further to discuss, Ron L. Weidner made a **motion** to adjourn the meeting at 7:40 pm. Timothy D. Beard III second the motion. Meeting adjourned at 7:40 pm

Minutes taken and transcribed by:

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Deborah A. Brogan

Secretary Hamilton Township