

**Hamilton Township Board of Supervisor's  
Regular Meeting Minutes  
Tuesday January 2, 2018**

**CALL TO ORDER:**

The meeting was called to order at 7:05 pm by Stephanie A. Egger.

Supervisors present were: Timothy D Beard III, Ronald L. Weidner and Michael A Strausbaugh. Also present were Solicitor, Ronald Tomasko, from the firm of Tomasko and Koranda Law; Chad Clabaugh P.E. of C.S. Davison, Inc; Roadmaster, Jay Livingston; Parliamentarian, Stephanie A. Egger and Secretary, Shelby Jenkins..

**APPROVAL OF MINUTES:**

Stephanie A. Egger asked if the Supervisors reviewed the minutes of December 4, 2017 Regular Meeting. The answer was affirmative. Ronald L. Weidner made a motion to accept the minutes as submitted. Timothy D Beard III second the motion. Motion carried.

**PUBLIC COMMENTS:** There were no comments.

**OLD BUSINESS:**

1. SPCA Collection: Stephanie A. Egger stated that we continue to collect items for the Adams County SPCA for the care of the animals at the shelter. Looking for old or new towels, blankets, and food.
2. Stephanie A. Egger stated that the Township continues to collect glossy paper magazines and glossy newspaper inserts, etc. for the Ronald McDonald House. The boxes that you can drop them off are located right in side of the Township door.
3. NOMA Sewer Transition: The switch will take place on January 3<sup>rd</sup> do to the ground being frozen.
4. Bridge Update: The core drilling on the two bridges was done in December. Waiting on the test results on the drill to determine what work will be done on the bridges.

**NEW BUSINESS:**

1. State Police: Stephanie A Egger read the report received from Pennsylvania State Police. In November there were five criminal, five, 17 other for a total of 27 calls.
2. Liberty Fire Co. No. 11: No report received.

3. United Hook & Ladder Co. No. 33: Stephanie Egger read the report from United Hook & Ladder. Co. No. 33. For the month of November there were a total of 36 calls, which two were in Hamilton Township.
4. Adams Regional EMS, Inc.: Stephanie Egger read the report from Adams Regional EMS, Inc. For the month of November there were a total of 456 calls, which five were in Hamilton Township.
5. Hampton Fire Co. No. 10: No report given.
6. Stephanie Egger read a letter from Comcast, stating January 3, 2018 WPMT-This TV (channel 244) will no longer be available.
7. Stephanie Egger presented to the Board Resolution No. 2018-34 for PSATS Trustees Insurance and Retirement services Act 44 of 2009 Chapter 7-A 2017 Disclosure Statement. Ronald L Weidner made a motion to accept Resolution 2018-34. Timothy D Beard III second the motion. Motion carried.
8. A request from Reading Township for the repairs of the fire company building from November's Board meeting was tabled after a discussion about waiting to see what will happen with the fire company merger. Ronald L Weidner made a motion to table till next meeting. Timothy D Beard III second the motion. Motion carried.
9. Stephanie Egger presented Resolution No. 2018-35 for the Disposition of the records for the years 2005 to 2009. Ronald L Weidner made a motion to dispose of the records permitted by statutory requirements. Timothy D Beard III. Motion carried.
10. Resolution No. 2018-36 was presented by Stephanie Egger for the Opposition to House Bill 1620, Entitled The "Wireless Infrastructure Deployment Bill". Ronald L Weidner made a motion to accept Resolution 2018-36 for Opposition to the House Bill 1620, entitled The "Wireless Infrastructure Deployment Bill". Timothy D Beard III second the motion. Motion Carried.

**Other business to come before the Board of Supervisors:**

Michael Strausbaugh presented a request to have a "three part phase transparency". Stephanie Egger mention that he should contact the office to have matters put on the agenda before the meeting. Timothy Beard III also mentioned to Mike that matters that go in front of the board should be put on the agenda at least one week before the meeting. The three are the following phases

1<sup>st</sup> phase is to "publish any and all Township expenditures within the month to be published with the monthly minutes." After a discussion on Phase one Michael Strausbaugh made a motion to put on the website with the minutes each month. Ronald L Weidner second the motion. Motion was voted upon Michael Strausbaugh and Ronald Weidner voted for it to be put on the website and Timothy Beard III opposed on Motion Carried.

2<sup>nd</sup> phase was to have the “Township workforce reports uploaded to website based on a weekly, bi-weekly or monthly basis.” Timothy Beard III made a motion to table till next Board meeting. Michael Strausbaugh second. Motion carried.

3<sup>rd</sup> phase “Publish right to know request on website in a separate easy to find tab. This would not only increase the level of transparency, but could reduce Township expense in retrieving and processing the right to know request.” Timothy D Beard III made a motion to table till next Board meeting. Michael Strausbaugh second the motion. Motion carried.

#### **PLANNING COMMISSION RECOMMENDATIONS AND STATUS OF ACTIVE PLANS:**

Planning Commission Board requested the Board of Supervisors give a conditional final approval on Ricky and Rosemarie subdivision plans for the property on 700 Road New Oxford, PA 17350 on the condition of the two items met

1. Signatures and seals
2. Zone Hearing Board letter of decision

After a discussion on the two items above. Ronald L Weidner made a motion to approve the request for a conditional final arrival. Timothy D Beard III second the motion. Motion carried.

#### **COMMITTEE & DEPARTMENT REPORTS:**

1. East Berlin Area Community Center (EBACC) – Torren Ecker reported the Community Center is having a special meeting to see what options are for the building. They are looking into doing repairs and doing a long term lease or checking into other buildings to lease or buy that would suit their needs. Torren also reported that Sunday January 7<sup>th</sup> from 2 to 4 pm is open house for the health fair.

2. Abbottstown Paradise Joint Sewer Authority – Kevin Moul nothing new to report for this month. Next meeting in late January.

3. Parks and Recreation Committee – Ronald L Weidner stated there will be no meeting in January. The next meeting February 13<sup>th</sup>.

4. Emergency Management: Timothy D Beard III reported there will be a meeting later this month in January. Timothy also reported that they have been given a cold weather advisory.

5. YATB & Tax Board Reports: Timothy D Beard III there was no meeting in December. There will be a meeting in January.

6. Road Master’s Report – Jay Livingston, Road Master, stated they are doing equipment maintenance and getting the equipment ready for the snow and sewer work.

7. COG Report – Jay Livingston reported he was unable to attend the meeting.

8. East Berlin Joint Authority Report – Ron L. Weidner stated nothing new to report, next meeting Thursday January 4<sup>th</sup> 2018
9. Finance Committee Report – Brian Campbell no report.
10. East Berlin Library – Brian Campbell, reported the library has started its Capital campaign.

**Engineer’s Report** – Chad Clabaugh presented C S Davidson Inc. report:

Howe, Connie, and Barry – Subdivision (2997.3.08.12)

Jan. 2018 – No revised plan was submitted in Dec. The original plan was discussed and tabled at the Dec. P.C. meeting. The primary point of discussion was the requirement to do stormwater management. CSD and Hamilton Planning Commissioners conditionally supported the option of postponing stormwater management until the building permit stage. Additionally the requirement for the planning module to be approved was discussed

Sheetz (2997.3.19.17)

Jan. 2018 – CSD attended a preconstruction meeting to discuss permit conditions. Construction is to commence the week of January 1, 2018 and will be finished near May 2018. CSD will be providing inspection services on all items listed on the public improvement security list with exception of the sewer items which, now that it is officially been turned over to NOMA, will be inspected by W.M.F. Hill and Assoc. The developer still needs to follow up with getting a copy of the recorded PCSM (Post Construction Stormwater Management) plans to the Township.

Herman Subdivision (2997.3.08.11)

Jan. 2018 – The plan was conditionally recommended for approval at the Dec. P.C. meeting. The conditions were the 3 comments from CSD’s 11-21-17 letter.

SALDO Review – (2997.9.08.00)

Jan. 2018 – At the Dec. P.C. meeting we discussed the edits to be made to the Mobil Home Park section of the ordinance. We also received comments from the solicitor’s office for the legal sections at the end of the ordinance. CSD will compile all changes to be made and will distribute a pre-final document for review at the January P.C. meeting.

**Solicitor’s Report-** Ronald Tomasko, Tomasko, and Koranda Law presented his report.

Ronald Tomasko reported that the Zufrienden appeal was awarded by the Court of Common Pleas to the Township all fines, cost and all attorney’s fees to be paid. Ronald Tomasko also reported on the David Lease litigation. Two things have happened within the month of December. A positive order from Judge Wagner on the uniform construction code appeal Judge Wagner stated that the UCC does apply to 186 Gun Club Road. The second is the Zoning Hearing Board appeal on the phone with Judge Wagner he indicated that he will make a decision

on the party's written arguments he is not going to hear any oral arguments. So no one will have to go to the court house for a hearing. Judge Wagner will be using the information from the Zoning Hearing decision. This will save the Township time and money.

Scott Weaver, Zoning Officer's Report – Stephanie A. Egger read the report from Pennsylvania Municipal Code Alliance, Inc. For the Month of December. There was 1 Zoning permit.

**MOTION TO PAY THE BILLS:**

Stephanie A. Egger presented the Board with a listing of the December bills to be paid for General Fund, and Route 94 Sewer. Ronald L Weidner made a motion to approve the bills as submitted. Timothy D Beard III second the motion. Motion carried.

**PUBLIC COMMENTS:**

Ann Harman stated she was not at last month's meeting and was confused about the Parliamentarian. There was a discussion held on this matter and Ronald Weidner explained what the Parliamentarians job was.

**SUPERVISOR COMMENTS:**

Ron: I would like to welcome Mike to the Board. Hoped all had a good Christmas and Happy New Year.

Tim: I would like to welcome Mike to the Board. Looking forward to my next four years. Happy New Year to everyone. Please take care of your pets in the cold weather.

Mike: Happy New Year and Merry Christmas. I would like to thank everyone that supported me in the election.

**Meeting Announcements:**

Next Parks & Rec Committee Meeting – Tuesday, February 13th @ 7:00 pm

Next Planning Commission Meeting – Tuesday, January 16th @ 7:00 pm

Next Finance Committee Meeting –Tuesday, April 24th @ 6:30 pm

Board of Supervisors Regular Meeting – Monday, February 5th @ 7:00

**Adjournment**

Having nothing further to discuss, Ronald L. Weidner made a motion to adjourn the meeting. Timothy D Beard III seconds the motion. Meeting adjourned at 8:05 pm.

Minutes were taken and transcribed by

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Shelby Jenkins  
Secretary, Hamilton Township